Guidelines for providing constructive peer feedback

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1. Before you even make your first comment, read the question all the way through.

2. Point out the strengths as well as the weaknesses of the two distractors.

3. Offer suggestions, not commands.

4. Editorial comments should be appropriate and constructive. There is no need to be rude. Be respectful and considerate of the writer’s feelings.

5. Be sure that your comments are clear and text-specific so that your peer will know what you are referring to (for example, terms such as "unclear" or "vague" are too general to be helpful).

6. Try not to overwhelm your peer with too much commentary. Use the guidelines for writing effective distractors for multiple-choice questions to guide your comments.

7. Reread your comments before submitting them. Make sure all your comments make sense and are easy to follow.